@thelighthousetoowoomba.org

# THE WRITE GALLERY



Information for Exhibitions | Events

126 MARGARET STREET
TOOWOOMBA CBD

#### **Exhibition Hire Rates**

Exclusive Rate: \$2500 (weekly)

The Exclusive Rate is a full hire of the space, and The Lighthouse cannot hire the space out to external events, nor can children's programming be included.

Collaboration Rate: \$1250 (weekly)

Collaboration Rate allows The Lighthouse to hire the space out for events which do not require rehanging or moving the space.

In this instance the hire fee largely relates to the work being in the space.

The Lighthouse can design and facilitate workshops for children and host events in the Gallery during the exhibition.

Community | NFP : Rates Negotiable (weekly)

To be determined on a case by case basis depending on other donations or support received by The Lighthouse Toowoomba.

#### **Event Hire Rates**

\$150 for a day rent (10am till 5pm) \$150 for a night rent (5:30pm till midnight) \$80 for 3hrs (minimum hire)

The Write Gallery is an exceptional event venue able to comfortably accommodate 80 - 125 visitors standing, and 50 seated.

It's an excellent location for book launches and networking events with on-site parking.

When an artist is exhibiting and the Gallery is hired for an event, the artist doesn't receive the hire fee as this is considered a contribution towards the standard rate.

The venue will only be offered for hire for events after the appropriate negotiation with the artist to ensure there is no impact on the artist, or their vision for the exhibition.

#### **Details**

Track Height: 2.5m Linear Hanging: 40m Floor Space: 166m<sup>2</sup> Ceiling height: 4.8m high Entry: 1m wide x 2m high Air Conditioning

Hanging System
\* CLICK-RAIL
Hooks: Ratchet 2mm, 15kg max weight - Nylon cord
Own frames need to have D-rings for hanging.

Lighting: basic exhibition wash lighting where the position of the track can be changed and manipulated

Cleaning will be scheduled prior to an exhibition opening and it is the responsibility of the Artist to maintain the venue during hire period.

There are two gender neutral toilets, and a reception desk.

There is no wi-fi available.
This is a dry hire agreement.
There are no kitchen facilities.

Additional assets belonging to The Lighthouse are available on request:

\* 30 chairs | 7 fold-away tables

\* Access to a stage | sound equipment | projector.

The Artist is responsible for all the Gallery operations, including manning the exhibition opening hours and promotion and marketing of the exhibition. Any support from The Lighthouse will be negotiated on a case-by-case basis.

### The Write Gallery + The Lighthouse Toowoomba

The Write Gallery is part of The Lighthouse Toowoomba creative precinct located at 126 Margaret Street Toowoomba. With a youth writing centre, Book Links, artists, and other creatives on site, this space is available for hire for anyone wishing to exhibit the products of their creative practice or have a unique space for a special event.

The Gallery has linear hanging space on the eastern, southern, and western walls, andt the northern wall is glass so it is a generous light-filled, uplifting, and engaging space. A bonus consideration is the outside garden terrace area accessible directly with the gallery which effectively doublesthe capacity of guests.

As a charitable institution and a not-for-profit, all proceeds go towards supporting the ongoing work of The Lighthouse Toowoomba and the free workshops to inspire young minds. To support this goal, we ask that all clients that hire the space also consider gifting time to either hold a workshop for children or support a volunteer initiative. This ensures that we share skills and passions across all age groups and ensure young people have access to potential role models, inspirations, and ideas.

Similarly, if you believe your exhibition can be tied into the greater goal of The Lighthouse Toowoomba, we are willing to negotiate rental of the space in exchange for programming opportunities which meet our strategic goals and obligations.

For an appointment to discuss this, and more: hello@thelighthousetoowoomba.org

## The Write Gallery A3 Floor Plan available on request

