

# THE WRITE GALLERY

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The Write Gallery is part of The Lighthouse creative precinct located at 126 Margaret Street Toowoomba. With a youth writing centre, Book Links, artists, and other creatives on site, this “For Hire” space is available to anyone wishing to exhibit the products of their creative practice or have a unique space for a special event.

The Gallery has linear hanging space on the eastern, southern, and western walls, whilst the northern wall is glass, so it is a generous light-filled, uplifting, and engaging space. A bonus consideration is the outside garden terrace area accessible directly with the gallery which effectively doubles the capacity of guests.



A weekly rate for the gallery is \$1500 (you have a key and unrestricted access during this time)

A nighttime hire (5:30pm to 12:00am) is \$150

A daytime hire (10am to 5pm) is \$150

Priority is given to the exhibitor during an exhibition period however, on agreement, the space can be booked for day or night hire.

A 50% deposit is required to secure booking

A key is available 24 hours prior to the beginning of the rental period, or at a time agreed by the client and the Gallery Director.

## TERMS AND CONDITIONS

As a charitable institution and a not-for-profit all proceeds go towards supporting the ongoing work of The Lighthouse and the workshops to inspire young minds. We are not any event space. We are a space for young creatives to learn, grow, and create.

To support this goal, we ask that all clients that hire the space give up time to either hold a workshop for children or support a volunteer initiative. This ensures that we share skills and passions across all age groups and ensure young people have a wealth of access to potential role models, inspirations, and ideas.

Similarly, if you believe your exhibition can be tied into the greater goal of The Lighthouse we are willing to negotiate rental of the space in exchange for programming opportunities which meet our strategic goals and obligations.

# GALLERY DETAILS



- CLICK-RAIL
- Hooks: Ratchet 2mm, 15kg max weight bearing
- Nylon cord
- 20 Premade black BLANK A1 frames (594 x 841mm with 20mm frame) are available for hire at \$10
- Own frames need to have D-rings for hanging.



- Track Height: 2.5m
- Linear Hanging: 40m
- Floor Space: 166m<sup>2</sup>
- Ceiling height: 4.8m high
- Entry: 1m wide x 2m high
- Lighting: basic exhibition wash lighting where the position of the track can be changed and manipulated
- Air Conditioning: is available and can be changed according to the needs of the client
- The gallery can comfortably accommodate at least 80 visitors standing, and 50 sitting



- There are two gender neutral toilets located within the Gallery
- Access to basic kitchen needs (tea and coffee) in The Lighthouse building during the day, and by appointment at night
- A reception desk is located just inside the entrance
- There is no facility for the storage of personal valuables and visitors must always maintain possession of their own particulars
- Cleaning will be scheduled prior to an exhibition opening and it is the responsibility of the exhibitor to maintain the venue during hire period
- Cleaning products are in the first storage room